

Mandatory Disclosures as per AICTE Approval Process Handbook 2021-22 (Annexure 10)

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. Name of the Institution

**CAMBRIDGE SCHOOL, OF MANAGEMENT
KANTIPUR, SORO, BALASORE**

PIN 756045

Telephone Nos.: 9438100009, 7008863519

Web site : www.thecsm.in

E-Mail : cambridgeschoolofmanagement@gmail.com

2. Name and address of the Trust and the Trustees

SATYASAI EDUCATION TRUST

AT-SIMULIA, PO-SIMULIA

PS-SIMULIA, DIST-BALASORE-756126

Name of the Trustee :

- | | |
|--------------------------|---------|
| 1. Sj.Padmolochan Panda– | Trustee |
| 2. Dr.Nilamadhab Panda | Trustee |
| 3. Dr.Anumadhab Panda | Trustee |
| 4. Smt.Sonali panda | Trustee |

3. Name and Address of the Principal

Prof. (Dr.) DEBIPRASAD BINDHANI, Principal

MBA, CMA, CWM, PHD

Contact No : 7008863519

E-Mail : csmprincipal3@gmail.com

4. Name of the affiliating University

**Biju Patnaik University of Technology, Odisha
Chhend Campus, Rourkela-769015.**

5. Governance

Board of Governors

- **Members of the Board and their brief background**

Sl No	Name	Academic Background		Nature of Association with the Promoting Body	Experience in academic Institutions(in years)			Over Experience (in Years)
		Technical	Non-Technical		Promotional	Management	Organizational	
01	Sj. Padmalochan Panda	Technologist/Educationist		Managing Trustee	10	10	10	30
02	Mrs. Kuntala Kumari Panda	Technologist/Educationist		Trustee Member	5	6	5	16
03	Mr. Kishore Das	Educationist		Trustee Member	3	5	5	13
04	Sri. Benumadhab Panda	Technologist/Industrialist		Trustee Member	2	3	2	7
05	Mr.Rabindra Kumar Panda	Technologist/Industrialist		Trustee Member	1	2	1	4

06	Dr.Anumadhab Panda	Technologist		Trustee Member	3	3	3	9
07	Dr. Nilamadhab Panda	Technologist		Trustee Member	2	1	2	5
08	Smt. Sonali Panda	Educationist		Others	1	3	2	6
09	Smt. Swayam Sabita Panda	Educationist		Others	2	1	2	5
10	Smt. Priyanka Priyadarshani Panda	Educationist		Others	1	1	2	4

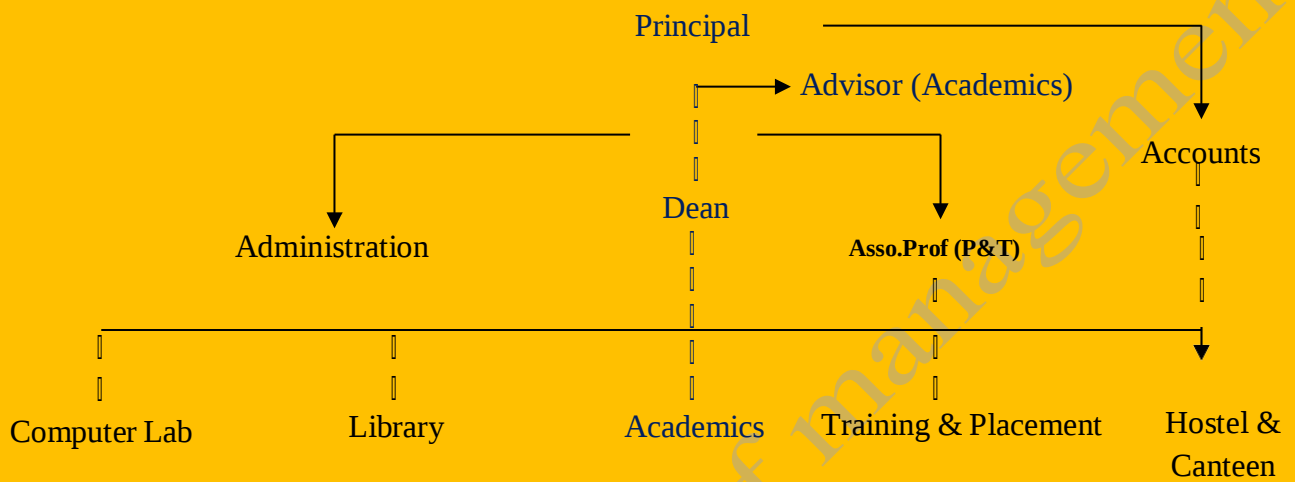
• **Members of Academic Advisory Body**

Sl. No.	Name	Designation	Qualification
1.	Dr,Nilamadhab panda	Chairman	MBA,PHD
2	Prof.(Dr.) Debiprasad Bindhani	Member	MBA,CMA,CWM,PHD
3	Dr,Anumadhab Panda	Member	BTECH,MTECH,PHD

- Frequently of the Board Meeting and Academic Advisory Body

Board meeting is to conducted quarterly and academic advisor body meeting held quarterly.

- Organizational chart and processes



- **Nature and Extent of involvement of Faculty and students in academic affairs/improvements**

Faculty meeting generally held as and when required under the Chairmanship of the Principal to discuss various academic matters and its improvement.

Based on the student feedback, academic improvement was undertaken in the meeting of the faculty members under the chairmanship of the Principal.

- **Mechanism/ Norms and Procedure for democratic/ good Governance**

Generally the decisions on academic improvements taken by the Principal in the faculty meeting and in respect of co-curricular activities the Principal consult the students and faculty and staff members.

- **Student Feedback on Institutional Governance/ Faculty performance**

- **Grievance Redressal mechanism for Faculty, staff and students**

Grievance Redressal Committee look after grievances of the students and staff & faculty members as given below:

- | | |
|--|------------|
| • Dr.Nilamadhab Panda | : Chairman |
| • Prof.(Dr.) Debiprasad Bindhani, Principal | : Member |
| • Sj.Padmolochan Panda | : Member |
| • Ms. Sonali Panda, 1 st Yr. MBA (Student Representative) | : Member |

The students and staff members are advised to submit their grievances in the register available with the Member Convener who will place the grievances to the Principal for information and further action.

- **Establishment of Anti Ragging Committee**

The anti-ragging committee is formed as per AICTE norms and given below:

- | | | |
|---|---|-----------|
| 1. Prof. (Dr.) Debiprasad Bindhani, Principal | : | Principal |
| 2. Mr.Satyanarayan Nanda | : | Member |
| 3. Mr. Krushna Bhuyan | : | Member |
| 4. Ms.Madhusmita Mohanty | : | Member |
| 5. Mr. Sudhakar nayak | : | Member |

Any ragging incident taking place outside the institute and subsequently reported by an insider or outsider will also be regarded as ragging, and action will be taken as deemed fit. Further, it may be noted that a ragging incident may be reported directly to the Police Station or to grievance cell operating directly under the Govt. or Judiciary.

For information the institute campus is ragging free from its inception.

- **Establishment of Internal Complaint Committee (ICC)**
As per Section-4 of AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) regulation, 2016, Internal Complaint Committee has been constituted with following members.

- Prof. Debiprasad Bindhani : Presiding Officer
- Mr. Satyanarayan Nanda : Member
- Mr. Sudhakar Nayak : Member
- Ms. Neha Pattnayak : Member

The committee will look after general grievance of students and faculty & staff members.

- **Establishment of Committee for SC/ ST**
Establishment of Committee for SC / ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, dated 11.09.1989) the SC/ST Committee has been constituted with following members.

- Prof.(Dr.) Debiprasad Bindhani : Principal
- Mr. Satyanarayan Nanda : Member
- Ms. Neha Pattnayak : Member
- Mr. Sudhakar Nayak : Member

The committee will look after grievance of students and faculty & staff members of SC / ST.

6. Programmes

- Name of Programmes approved by AICTE
 - **Master of Business Administration, 2 year full time programme**
- Name of Programmes Accredited by NBA
 - **Under Process of apply**
- Status of Accreditation of the Courses **NOT APPLICABLE**
 - Total number of Courses
 - No. of Courses for which applied for Accreditation
 - Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses :

- For each Programme the following details are to be given:
 - Name : **Master of Business Administration & Master of Business Administration Integrated**
 - Number of seats : **120**
 - Duration : **MBA 2years**

* Ours institution under BPUT to fill up 51% intake (120MBA seats.)

- Fee : **Rs. 60,000.00 per year , MBA**
- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **Not Applicable**
Details of the Foreign University
 - Name of the University
 - Address
 - Website
 - Accreditation status of the University in its Home Country
 - Ranking of the University in the Home Country
 - Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
 - Nature of Collaboration
 - Conditions of Collaboration
 - Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: **Not Applicable**
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval : **Not Applicable**

1. Faculty

- Branch wise list Faculty members:
 - Permanent Faculty : 10
 - Adjunct Faculty : 00
 - Permanent Faculty : Student Ratio **1:12**
- Number of Faculty employed and left during the last three years

Year 2020 : Joined – 10 Left - 0

1. Profile of Principal / Faculty :

Profile of Principal/Faculty

- Name of the Faculty : Prof.(Dr.) Debiprasad Bindhani

- Designation : Principal
- Date of Birth : 17.06. 1980
- Email ID : csmprincipal3@gmail.com

Education Qualification

- MBA
- CMA
- CWM
- PHD

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
15	-	04	-	FINANCE	FINANCE

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	1
Master (Completed/Ongoing)	10/10
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	7
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty : SAMARJEET MALIK
- Designation : LECTURE(Academics)
- Date of Birth : 22/06/1988
- Email ID : samarjitmalick210@gmail.com

Education Qualification

- B.COM (Mgmt.)
- MBA

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
08	-	0	-	HR	HR

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty :PRABHUDATT NAYAK
- Designation :LECTURE
- Date of Birth :07/06/1991
- Email ID : prabhudattanayak199@gmail.com

Education Qualification

- BBA
- MBA

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
08	-	0	-	MARKETING	MARKETING

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty :MANOJ KUMAR MOHANTY
- Designation :LECTURE
- Date of Birth :01/02/1983
- Email ID : manojmohanty91@gmail.com

Education Qualification

- B.COM
- MBA(HR)
- LLB

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
12	-	-	-	HR	HR

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty : Mrs.ANNAPURNA BISWAL
- Designation : LECTURE. (ENGLISH)
- Date of Birth : 18/05/1992
- Email ID : anna.purnabiswal223@gmail.com

Education Qualification

- B.A (ENG)
- MA(ENG)

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
09	-	-	-	ENGLISH	ENGLISH

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty : SWEETY GUPTA
- Designation : Professor Mathematics
- Date of Birth : 26/08/1990
- Email ID : sweety91gupta@gmail.com

Education Qualification

- B.Sc(Math)
- M.Sc(Math)

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
10	-	-	-	MATH	MATH

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

- Name of the Faculty : MANAS KUMAR MALIK
- Designation : LECTURE (MARKETING.)
- Date of Birth : 26/02/1991
- Email ID : MKMAHALI2044@gmail.com

Education Qualification

- B.Tech
- MBA

Work experience

Teaching	Research	Industry	Others	Area of Specialization	Course taught PG level
10	-	-	-	MARKETING	MARKETING

Research Guidance (Number of Students)

No. of papers published in National/ International Journals/ Conferences	0
Master (Completed/Ongoing)	0
Ph.D.(Completed/Ongoing)	0
Projects Carriedout	0
Patents (Filed & Granted)	0
Technology Transfer	0
Research Publications (No. of papers published in National/International Journals/Conferences)	0
No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	0

1.Fee

- Details of fee, as approved by State Fee Committee, for the Institution
 - **Rs. 60,000 per yr. for MBA**
- Time schedule for payment of fee for the entire programme
 - **Fee to be paid on yearly basis**
- No. of Fee waivers granted with amount and name of students
 - **Nil**
- Number of scholarship offered by the Institution, duration and amount
 - **No**
- Criteria for fee waivers/scholarship
 - **Not Applicable**

- Estimated cost of Boarding and Lodging in Hostels
- **Rs. 80,000/- per annum+ Rs.5,000/- Refundable caution money**
(Variable according to market condition)

2. Admission

- Number of seats sanctioned with the year of approval
 - **(120) seats for MBA year 2021-22**
- Number of Students admitted under various categories each year in the last three years
(MBA)

Categories	Year 1 (2021-22)	
	Male	Female
SC	29	16
ST	03	04
OBC	08	02
General	03	03
Others		
TOTAL	43	25

- Number of applications received during last ONE years for admission under Management Quota and number admitted : **Admission is strictly Control by OJEE**

3. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website) : **OJEE, CAT, MAT, XAT, ATMA**
- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test)

OJEE	- 85%
CAT	- 3.75%
MAT	- 3.75%
XAT	- 3.75%
ATMA	- 3.75%

- **Calendar for admission against Management/vacant seats: Not Applicable**
 - Last date of request for applications
 - Last date of submission of applications
 - Dates for announcing final results
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission
 - Starting of the Academic session
 - The waiting list shall be activated only on the expiry of date of main list
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified

4. Criteria and Weightages for Admission

- Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- Mention the minimum level of acceptance, if any
- Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

As per OJEE guide lines

5. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats

All applicants will register in OJEE online process.

6. Results of Admission Under Management seats/Vacant seats :

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

Not Applicable

7. Information of Infrastructure and Other Resources Available

- **Number of Class Rooms and Tutorial size of each : 02 Nos. & 01 No Each 67 sqmt./40sqmt**
- **Number of Laboratories and size of each : NOT APPLICABLE**

cambridge school of management

- Number of Drawing Halls with capacity of each : **Not Applicable**
- Number of Computer Centres with capacity of each : **1 nos. (1 5 0 s q m)**
- Number of Computer LAB with capacity of each : **1 nos.**
- Central Examination Facility, Number of rooms and capacity of each : **1nos. each 30 sqmt.**
- Barrier Free Built Environment for disabled and elderly persons : **Yes**
- Occupancy Certificate : **Yes**
- Fire and Safety Certificate : **Yes**
- Hostel Facilities : **Off campus**
- Library
 - Number of Library books/ Titles/ Journals available (program-wise) :
 - **Title – 400 Volume: 1377**
 - E- Library facilities : **Provided**
- Laboratory and Workshop
 - List of Major Equipment/Facilities in each Laboratory/ Workshop
 - List of Experimental Setup in each Laboratory/ Workshop
Not applicable
- Computing Facilities
 - Internet Bandwidth : **100 mbps**
 - Number and configuration of System : **50**
 - Total number of system connected by LAN : **50**
 - Total number of system connected by WAN : **50**
 - Major software packages available : **yes**
 - Special purpose facilities available : **Yes**
- Innovation Cell : **No**
- Social Media Cell : **No**
- List of facilities available
 - Games and Sports Facilities : **Yes**
 - Extra-Curricular Activities : **Yes**
 - Soft Skill Development Facilities : **Yes**
- Teaching Learning Process
 - Curricula and syllabus for each of the programmes as approved by the University : **Yes**
 - Academic Calendar of the University : **Yes**
 - Academic Time Table with the name of the Faculty members handling the Course : **Yes**
 - Teaching Load of each Faculty : **Yes**
 - Internal Continuous Evaluation System and place : **Yes**
 - Student's assessment of Faculty, System in place : **Yes**
- For each Post Graduate Courses give the following:
 - Title of the Course : **MBA**
 - Curricula and Syllabi : **As per University (BPUT)**
 - Laboratory facilities exclusive to the Post Graduate Course : **Yes**
 - Special Purpose :

- Software, all design tools in case : **Yes**
- Academic Calendar and frame work **Yes**

8. Enrollment of students in the last year

Course	2021-22
MBA	68

9. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received : **Nil**
- Publications (if any) out of research in last three years out of masters projects : **Nil**
- Industry Linkage : **Yes**
- MoUs with Industries (minimum 3) : **5 nos. of MoU with industries**

10. LoA and subsequent EoA till the current Academic Year : Uploaded

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2021-22

Letter of Approval (LoA)

F.No. Eastern /2021-22/1-9611241961

Date: 15-Jul-2021

To,
The Chairman
SATYASAI EDUCATION TRUST
SIMULIA,
BALASORE, BALASORE
Odisha, 756126

Sub: Letter of Approval for New Institution 2021-22

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education) (1st Amendment) Regulations, 2021 notified on 24th February 2021 and other notifications as applicable and published from time to time, I am directed to convey the approval to

Permanent Id	1-9611241961	Application Id	1-9611241961
Name of the Institution	CAMBRIDGE SCHOOL OF MANAGEMENT	Name of the Society/ Trust/ Company	SATYASAI EDUCATION TRUST
Institution Address	AT/PO-KANTIPUR, SORO, BALASORE, Odisha, 756045	Society/ Trust/ Company Address	SIMULIA, BALASORE, BALASORE Odisha, 756126
Institution Type	Private-Self Financing	Region	Eastern

To conduct following Courses with the Intake indicated below for the Academic Year 2021-22*

Sr. No.	Program	Level	Course	Affiliating University/ Board	Intake Approved for 2021-22
1	MANAGEMENT	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	Biju Patnaik University of Technology, Bhubaneswar	120

10% seats will be allowed over and above the Approved Intake to accommodate reservation for EWS as per State Government Policy.

*Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the academic session 2021-22 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.

The Society/Trust/Company/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Company/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Company/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfil the following general conditions:

1. The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
4. The Curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
5. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. The Director Of Technical Education**, Odisha
2. The Registrar**,
Biju Patnaik University Of Technology, Bhubaneswar
3. The Principal / Director,
cambridge school of management
kantipur, sarasankha, balasore-756045
4. The Secretary / Chairman,
PLOT NO:-F4, CHANDAKA IND. ESTATE, OPP. INFOCITY, PATIA,
BHUBANESWAR,KHORDHA,
Orissa,751024
5. The Regional Officer,
All India Council for Technical Education
College of Leather Technology Campus
Block LB, Sector III, Salt Lake City
Kolkata - 700 055, West Bengal
6. Guard File(AICTE)

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post&Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

Best Practices adopted, if any :

The Institute offers add on courses for better employability and career growth as given below (duration of the add on courses are more than 30 hrs):

- Content Development (Mktg)
- Content Development (Finance)
- Content Development (HR)
- NISM
- ERP
- PI
- GD

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures

Cambridge school of management